



**MINNEHA TOWNSHIP**

Sedgwick County, Kansas

Regular Meeting

December 9, 2024

256 N Greenwich

Wichita, Kansas

1. The meeting was called to order by Miller at 5:30 p.m.  
Present were Marc Miller, Trustee; Paula Crook, Clerk; Chris Carlson, Treasurer; Township Resident; Township employees.
2. After a review of the minutes of the November 11, 2024 meeting, Miller asked if there was a motion to approve the minutes. A motion was made by Carlson with a second by Crook to approve the minutes. Miller, Crook and Carlson voted to approve the minutes. Motion carried 3-0.
3. **Township Auditing Board**  
The beginning balance in the accounts is \$321,225.60. There were disbursements of \$116,767.93 and receipts of \$32.16 leaving an ending balance of \$204,489.83. The expenses were all typical. Road project bills were paid raising the disbursements. There are only 2 projects left on the books for 2024. Carlson asked for a motion to approve the treasurer's report. There was a motion by Miller with a second by Crook. Miller, Crook and Carlson voted to approve the report. Motion carried 3-0,
4. **Board of Highway Commissioner / Road Overseer Report**  
There are 2 projects outstanding for 2024 that have been delayed by weather. These projects may flow into January 2025 a little bit. Carlson stated he drove the roads in Minneha Township with APAC looking for projects for 2025. He had APAC put together proposals on those projects with the possibility of voting on the projects in January and signing them in February.  
John and Paul have been trimming trees in the East Meadows area to remove branches that were hitting the school buses and more specifically blocking the view. They have been working on the salt water tank as well getting it prepared for the snow.
5. **Old Business** – There is no old business.
6. **New Business**  
Carlson stated that the Township received the engagement letter from Knudsen Monroe & Co. who performs the third party audit for the Township annually. This letter is a pre-authorization for the board to approve the firm doing our third party audit which is required by the State of Kansas. Carlson made a motion for Knudsen & Monroe to do our third party audit. There was a second by Miller. Miller, Carlson and Crook approved the motion. Motion carried, 3-0.



7. **Adjournment** – Miller asked for a motion to adjourn. A motion was made by Carlson with a second by Crook to adjourn the meeting at 5:35 p.m. Miller, Crook and Carlson approved the motion, 3-0.
8. The next scheduled meeting is Monday, January 13, 2025 at 5:30 p.m., 256 N Greenwich, Wichita, KS.

Submitted by  
Paula Crook, Clerk

Public Comments

Resident of East Meadows – there was discussion of the status of the cul-de-sacs in that area.

5:44 p.m.

Carlson noted that Karen Bailey is retiring from Sedgwick County and that there is a retirement party for her on next Thursday.