



MINNEHA TOWNSHIP

Sedgwick County, Kansas

Regular Meeting

June 10, 2024

256 N Greenwich

Wichita, Kansas

1. The meeting was called to order by Carlson at 5:30 p.m. Present were Chris Carlson, Treasurer; Paula Crook, Clerk; Marc Miller, Trustee was present remotely; Township Residents; Vonda Brecheisen, Knudson & Monroe & Co.; Township employees.
2. After a review of the minutes of the May 13, 2024 meeting, Carlson asked if there was a motion to approve the minutes. A motion was made by Crook with a second by Miller to approve the minutes. Miller, Crook and Carlson voted to approve the minutes. Motion carried 3-0.
3. **Township Auditing Board**

The beginning balance in the accounts is \$489,858.89. There were disbursements of \$69,171.35 and receipts of \$55.09 leaving an ending balance of \$420,742.63. Expenditures for the month were normal. Carlson made a motion to approve the treasurer's report. There was a second by Crook. Miller, Crook and Carlson voted to approve the report. Motion carried 3-0.

Carlson stated that every year at this time, Minneha Township is subject to a third party audit. Vonda Brecheisen, Knudsen Monroe & Company, is present to give the auditor's report. The funds transfer last December made in January is recognized. CPA still reflects wages as gross not net. Audit is performed according to KMAAG and is a clean audit. Bond payments should be in the state office at least 20 days before they are due. The Township bond payments arrive on day 18 or 19 and while it isn't a big deal it must be reported. The auditor is awaiting documents from the bank that shows there was adequate coverage for funds held. There was no budget violation. Closing comments: the auditor would really like to see payroll reported by gross; paid invoices received from the CPA by the auditor do not show that the invoice is cancelled by showing a check number or some other proof of cancellation.
4. **Board of Highway Commissioner / Road Overseer Report**

Carlson will begin reviewing what the Township will be able to do the second half of the year and have something to share by next meeting.

North Point will be sealed by Andale after July 4. The work in SSHID was to have begun the last part of May but has been pushed out. A mailer is to be sent out with updates to the residents.

Anticipating cul-de-sacs will be done by July 4 according to contractor.



Carlson asked for a motion to approve the road overseer report. A motion was made by Crook with a second by Miller. Miller, Crook and Carlson voted to approve the report. Motion carried, 3-0.

5. Old Business –

Carlson doesn't not have anything new to discuss regarding St. Cloud, Villas II or the sidewalk on 143rd.

6. New Business

Miller stated that there is surveying being done in Springdale Lakes that he believes has to do with Kellogg or 143rd. Survey boundaries are very much inside the Springdale area. Approximately half of the homes in Springdale are within the survey boundaries now. Seven homes are involved and one of the homes is Carlson's. The project was originally slated for 2024 but the bid has now been pushed to April 2025 according to what contractors have told Carlson. It is now probable that breaking ground will not happen until August 2025.

The budget meeting that was originally to be held on June 24 was moved to Wednesday, July 10, due to a scheduling conflict with the township's CPA. Carlson, Crook and the CPA will be in attendance. Miller may join remotely.

John and Paul are mowing and spraying for weeds.

7. Adjournment – Carlson asked for a motion to adjourn. A motion was made by Crook with a second by Miller to adjourn the meeting at 5:49 p.m. Miller, Crook and Carlson approved the motion, 3-0.

8. The next scheduled meeting is Monday, July 8, 2024 at 5:30 p.m., 256 N Greenwich, Wichita, KS

Submitted by
Paula Crook, Clerk

Public Comments

Richfield, Crest and Clay should have an asphalt overlay before July 4 unless the contractor tells Carlson otherwise.

There is a request for the audit regulations website.

Ditch at Richfield and Belaire has some stoppage. Dig Safe is to be called and if there are any utilities in the ditch, township employees are to stop work. Carlson will hire a third party contractor.

The county has gotten involved in a drainage issue in The Meadows. A utility easement actually drains into Crestview Country Club. The Township has engaged a plumber to see what can be done. If the stoppage is in the easement, the Board will look at what can be done and how expensive it is. The cost could potentially affect what is done the rest of the year. If the problem is on CCC's property, Minneha can't do anything about it.

Public Comments ended 5:58 p.m.